

# APPLICATION FOR APARTMENT – Standard Form

Desired Date of Occupancy: \_\_\_\_\_ Property Address: \_\_\_\_\_

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## APPLICANT IDENTITY:

Name of Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_  
Present Address: \_\_\_\_\_  
Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_ **(include photocopy)**  
Telephone, home: \_\_\_\_\_, Work: \_\_\_\_\_, Cell: \_\_\_\_\_; email: \_\_\_\_\_  
Status: Single, married, divorced, separated, etc. \_\_\_\_\_  
Rental management contact @ previous address \_\_\_\_\_, Phone: \_\_\_\_\_

## EMPLOYMENT:

Name of Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Supervisor: \_\_\_\_\_, Phone: \_\_\_\_\_  
Monthly Income: \$ \_\_\_\_\_ **(include copy of paycheck stub or if self employed last tax return)**

Personal Character Reference: \_\_\_\_\_  
Address \_\_\_\_\_, Phone: \_\_\_\_\_

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## CO-APPLICANT IDENTITY: Relationship to applicant: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_  
Present Address: \_\_\_\_\_  
Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_ **(include photocopy)**  
Telephone, home: \_\_\_\_\_, Work: \_\_\_\_\_, Cell: \_\_\_\_\_; email: \_\_\_\_\_  
Status: Single, married, divorced, separated, etc. \_\_\_\_\_  
Rental management contact @ previous address \_\_\_\_\_, Phone: \_\_\_\_\_

## EMPLOYMENT:

Name of Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Supervisor: \_\_\_\_\_, Phone: \_\_\_\_\_  
Monthly Income: \$ \_\_\_\_\_ **(include copy of paycheck stub or if self employed last tax return)**

Personal Character Reference: \_\_\_\_\_  
Address \_\_\_\_\_, Phone: \_\_\_\_\_

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The above information is submitted as correct to the best of my / our knowledge and I / we have no objection to Lessor or his agents inquiries for the purpose of verification, rental history inquiry or the release of information in the event of a perceived emergency. Applicant consents that adult residents shall be subject to a background check.

A fee of \$35 per applicant is charged to help defray the cost credit, background and public records checks. This is not a deposit and will not be returned or credited regardless of outcome. Upon approval and in order to issue the lease, a deposit and the first months rent in **guaranteed funds** will then be required per terms outlined in the lease.

This application is made with the understanding that approval is subject to acceptance by the managing owner or agent of the herein presented property and that applicant's information may be reviewed from time to time in the course of business and for improving the application process.

\* Applicant: \_\_\_\_\_, Date: \_\_\_\_\_

\* Co-applicant: \_\_\_\_\_, Date: \_\_\_\_\_